

Interfraternity Executive Council Application

Applications are due no later than November 3 by 5:00 pm in the Greek Life Office (Union 314). Sign up for interview when you turn in your application.

Name: _____	Classification: _____
Affiliation: _____	Major: _____
GPA: _____	Email: _____

Contact Information (Mailing Address & Phone Number): _____

Honors and Activities: _____

Position(s) Applying for: *YOU MAY SELECT UP TO TWO*

Vice President of Fraternity Recruitment: ____

Vice President of Communications: ____ (if applying for this position, please attach samples of public relations materials, press releases, posters, fliers, etc that you have created)

Vice President of Community Service: ____

Vice President of Programming: ____

Why would you like to serve on IFC Exec? _____

What qualities do you possess that will benefit IFC, and how will they help you perform your duties? _____

Please describe a time when you organized an event or displayed leadership or initiative:

Finally, please attach two letters of recommendation from those who are familiar with your abilities and accomplishments. One letter may be from a member (undergraduate or alumnus) of your fraternity, while the other must be from a member (undergraduate or alumnus) of another fraternity.

Description of Positions

Vice President of Recruitment: The VP of Recruitment responsibilities range from maintaining recruitment data for the fraternity system, maintaining personal skills for recruitment, and the implementation of a year round recruitment structure for the fraternity system. He must be outgoing, motivated, confident, and able to talk to potential members as well as parents, chapter members/recruitment chairs, and university administrators. Public speaking experience is a plus. The VP of Recruitment is also required to attend every Orientation Session during the summer, as well as various other recruiting events (i.e., Honors Orientations, Discovery Days, etc) during his term. Therefore, it is highly suggested that he live in Starkville during the summer of his term. The VP must be self motivated, dependable, and aggressive when promoting the Greek System at MSU. This position includes the potential to travel with Admissions on recruiting trips. He must be committed to the overall advancement of the fraternity system at Mississippi State, the Interfraternity Council, and will be required to disaffiliate for a period of time prior to and through fall recruitment.

Vice President of Communications: *(formerly known as Director of Public Relations)* The VP of Communications will be responsible for all promotional and public relations materials related to the Interfraternity Council and fraternity system. Marketing or Public Relations background a plus, though not required. He must be extremely organized and aggressive for promoting the positive aspects of Greek Life at Mississippi State. The VP will also be in charge of communicating with the IFC Webmaster for updates, the implementation of an all Greek (or all fraternity) email listserve, as well as be in charge of the IFC Recruitment Board. With this, he must ensure that all materials/pictures are current and in good taste. He will work closely with the VP for Recruitment in designing a marketing/PR plan for recruitment as well as the VP of Programming to design promotional materials for events such as Greek Week and any other programs/speakers sponsored by IFC. He must be committed to the overall advancement of the fraternity system at Mississippi State, the Interfraternity Council, and will be required to disaffiliate for a period of time prior to and through fall recruitment.

Vice President of Community Service: The VP for Community Service's duties include, but are not limited to: promotion of service and philanthropy within the fraternity community, keeping accurate system wide data on service and philanthropy by use of monthly reports, and organizing and executing at least one IFC sponsored service or philanthropy event per semester. He will also assist any fraternity in the development of a service/philanthropy program if they do not have one established. He will also work with the VP of Communications to ensure that the IFC or individual chapters receive proper recognition for their charitable efforts. The VP should also keep a master calendar of all fraternity service events or philanthropies, so that over programming does not occur. He must be committed to the overall advancement of the fraternity system at Mississippi State, the Interfraternity Council, and will be required to disaffiliate for a period of time prior to and through fall recruitment.

Vice President of Programming: *(formerly known as Director of Fraternity Activities)*
The VP will be responsible for all areas of programming within IFC. His duties will include, but are not limited to: planning and execution of Greek Week activities, identifying current issues facing our fraternity community that need to be addressed by IFC, scheduling speakers, helping with the logistical planning of events (booking rooms/space, etc) for IFC related events on campus, etc. He should be highly organized, resourceful, easy to work with, and should be able to multi-task. There is also a component of university relations contained within this position, so the VP should work well with MSU staff and other employees. There is also a possibility for involvement with the Junior IFC when the program is launched. Knowledge of Risk Management issues and policies a plus, though not required. This VP will also be tasked to work with the VP of Communications to develop a comprehensive plan for Greek Alumni Development and Involvement. He will work with the VP of Communications to promote any and all events sponsored by the IFC. This VP will also be encouraged to network with the other councils (Panhellenic and NPHC) to encourage intermingling of said councils/member organizations through enjoyable activities, or attendance by IFC and member fraternities to events held by member groups of the counterpart councils (i.e., Step Shows, Probates, Panhellenic speakers/programs, etc) He must be committed to the overall advancement of the fraternity system at Mississippi State, the Interfraternity Council, and will be required to disaffiliate for a period of time prior to and through fall recruitment